



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Parent Infant Interaction Program (PIIP) Child Care Attendant
Payroll/Personnel Type:	10 Month
Job #:	2004
Reports to:	PIIP Child Care Specialist
Shift Length:	8 Hours a Day
Union Eligibility:	Not Eligible

Position Summary:

The PIIP Child Care Attendant is responsible for providing care for the personal and developmental needs of the infant/toddlers in the State Licensed CRIB/Infant Care Center.

Essential Functions:

- Monitor the growth and development of the infants and toddlers under the supervision of the Child Care Specialist
- Maintain records on the growth and development of the infants/toddlers
- Assist in food preparation and feeding of the infants during their assignment to the Center
- Diaper and feed infants as necessary
- Report any indication of adverse health problems to Child Care Specialist
- Submit weekly age appropriate lesson plans
- Interact with infants, following the educational plan, posted for each child
- Use appropriate soothing and nurturing techniques, such as rocking, talking, etc. for restless, agitated children, as necessary
- Play with infants, using appropriate stimulation and planned activities
- Work with adolescent parents assigned to the center as lab students for the child development course
- Assist in the maintenance, cleaning and organization of the CRIB/Infant Care Center
- Assist the Child Care Specialist in inventory and list keeping for purchase of small supplies
- Attend and assist the Child Care Specialist with the monthly Extended Family Support Group in-service sessions
- Implement other duties as assigned by the Child Care Specialist and/or Program Supervisor

Knowledge, Skills, and Abilities:

- Considerable knowledge of the school system and its resources
- Possess strong leadership and planning abilities
- Knowledge of relevant Board of Education, Missouri State and Federal Regulation
- Demonstrated capabilities in oral and written communications

Experience:

- Experience working with infants/toddlers and adolescent parents (required)
- Two (2) years' experience as a childcare provider (preferred)

Education:

- High School Diploma or Equivalent (required)
- 60 College Credit hours; minimum of nine (9) college credit hours in early childhood, child development, youth development, child/family related courses or current CDA (required)



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Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

Employee	Date	Immediate Supervisor	Date
Human Resources		Date	

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.



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